

**Contact: Human Resources
Ellie Nehls, PHR**

Date: March 7, 2011

JOB DESCRIPTION

POSTION/TITLE: MILLING OPERATOR

POSITION SUMMARY:

Operate and program using Mazatrol & Mastercam computer numerical control machines to fabricate parts. Loads parts in machine, cycles machine, detects malfunctions in machine operations such as worn or damaged cutting tools. Run production lots, communicate with co-workers regarding productions runs, and maintains safe, organized and clean work environment.

RESPONSIBILITIES / DUTIES:

1. Perform typical machine shop operations.
2. Detect and report defective materials or questionable conditions.
3. Maintain work area and equipment in a clean orderly condition and follow prescribed safety procedures.
4. Must be able to perform, but not limited to, the following tasks: milling, turning, drilling, tapping, and de-burring.
5. Perform inspection of machined products (including documentations of results).
6. Complete and maintain paperwork for parts.
7. Assist in other work areas, including but not limited to, perform fabrication, lay-out, infiltration, furnace operation and sand blasting.
8. Perform all other duties, assigned.

PHYSICAL REQUIREMENTS: Must be able to frequently lift, push, pull objects that are 85 pounds or heavier.

MINIMUM EDUCATION REQUIRED: High School Diploma and graduation from certified technical school.

YEARS OF EXPERIENCE DESIRED: Machinist 1 – Minimum 1 year of related experience.

SPECIFIC KNOWLEDGE, SKILLS, LICENSES, CERTIFICATIONS, ETC:

- Must have working command of the English language, and be able to communicate orally and in writing (basic oral instructions, simple written memos and instructions).
- Must be able to read and interpret drawings, follow routers, use simple math to perform basic calculations, and use basic hand held measuring tools.

Please email your resume to: ellie@edgertongear.com